

**TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
July 9, 2015**

CALL TO ORDER: Vice President Mannix called the meeting to order at 9:00 a.m.

The following Directors, Staff, and Community Members Were Present:

DIRECTORS:

Director Mannix, Vice President
Director McManus
Director Johnson
Director Knudson
Director Sipperley

STAFF:

Tom Trott, General Manager
Carolyn Higgins, Board Secretary/Finance Officer
Todd McNeal, Fire Chief
Robb Perry, Operations Manager

AUDIENCE:

3 Members of the Public

SWEARING IN OF NEW DIRECTOR BILL MCMANUS

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

Ron Ringen asked the board to consider the possible TUD rate increase when conducting our rate/cost of services study. He also asked the board to consider encouraging the forest service to be involved in the IRWMP group. He also asked for careful consideration and input on the FEMA grant.

PRESENTATIONS & AWARDS:

None

COMMUNICATIONS:

Board Secretary Higgins asked the board to consider adding an item to the agenda that came to the attention of staff after the agenda was posted, and due to the nature of the item, would need to be addressed before the next board meeting. A member of the district community submitted an e-mail asking if a memorial plaque could be placed in the center of the park's merry-go-round, in honor of her six year old niece who was killed in an accident a year ago. The letter also included a request to erect the plaque before her sister's (the child's mom) visit, scheduled for July 20.

Motion: Director Sipperley moved to add the item to the agenda

Second: Knudson

Ayes: All Present

CONSENT AGENDA:

A. Presentation and approval of preliminary financial statements through June 30, 2015.

B. Approval of the minutes of the Regular Meeting of June 11, 2015.

Motion: Johnson Second: Sipperley Ayes: All Present

PUBLIC HEARING:

The Public Hearing was opened at 9:14 a.m.

- A. Presentation by Arcelia Herrera from SCI Consulting Group regarding the continuation of assessments for the Fire and Rescue, Fire Protection and Emergency Services and Parks and Recreation Maintenance Districts.
- B. Received public comment on continuation of assessments.

No members of the public commented on the continuation of the assessments.

The Public Hearing was closed at 9:16 a.m.

OLD BUSINESS:

- A. Discussion/Action to adopt Resolution #15-18 – Approval of Engineer's Report, Diagram and Assessment and Order to Continue Assessments for the Fire and Rescue Assessment District in Fiscal Year 2015-16.

INTRODUCTION OF RESOLUTION #15-18 - Sipperley

MOTION : Director Johnson made a motion to adopt Resolutinon #15-18

SECOND: McManus

AYES ROLL CALL: Mannix, McManus, Knudson, Johnson, Sipperley

ABSENT:

- B. Discussion/action to adopt Resolution #15-19 – Approval of Engineer's Report, Diagram and Assessment and Order to Continue Assessments for the Fire Protection and Emergency Response Services District in Fiscal Year 2015-16.

INTRODUCTION OF RESOLUTION #15-19 - Sipperley

MOTION : Director Johnson made a motion to adopt Resolution #15-19

SECOND: Knudson

AYES ROLL CALL: Mannix, McManus, Knudson, Johnson, Sipperley

ABSENT:

- C. Discussion/action to adopt Resolution #15-20 – Approval of Engineer's Report, Diagram and Assessment and Order to Continue Assessments for the Park and Recreation Maintenance District in Fiscal Year 2015-16.

INTRODUCTION OF RESOLUTION #15-20 - Johnson

MOTION : Director Sipperley made a motion to adopt Resolution #15-20

SECOND: McManus

AYES ROLL CALL: Mannix, McManus, Knudson, Johnson, Sipperley

ABSENT:

- D. Update on drought conditions and water supply.

GM Trott stated we are cumulatively 72.4" below normal rainfall over the past four years. It has been approved to cut Lyons Fish Flow in half and with conservation it is predicted that Lyons Reservoir will have about 1500 acre feet by Labor Day. THCS D has its first well on-line which is helping the situation. A second well has been drilled

and is initially producing 100 gpm. The wells, regulatory waivers, and conservation will enable us to get through the year.

NEW BUSINESS:

- A. Discussion/action to approve continuance of the 1981 Special Tax for Fire Protection and Prevention at a rate of \$4.75 per benefit unit.

MOTION: Director Johnson made a motion to approve the above

SECOND: Sipperley

AYES: All Present

- B. Discussion/action to adopt Resolution #15-21 – Review Order of Emergency Action for Completion of Well #2 and Well #3 Water Supply Projects Pursuant to Public Contract Code Section 22050 and Authorize Continuance of Said Emergency Action.

INTRODUCTION OF RESOLUTION #15-21 – Director Sipperley

MOTION : Director Johnson made a motion to adopt Resolution #15-21

SECOND: McManus

AYES ROLL CALL: Mannix, McManus, Knudson, Johnson, Sipperley

ABSENT:

- C. Discussion/action to authorize the General Manager to enter into an Agreement for Sewer Line Relocation required for customer construction of a single family home on Placer Drive.

MOTION: Director Sipperley made a motion to approve the above

SECOND: Mannix

AYES: All Present

- D. Discussion/action to appoint a Board President and Vice President to serve for the remainder of the 2015 calendar year.

MOTION: Director Sipperley made a motion to appoint Director Mannix as Board President

SECOND: Johnson

AYES: All Present

MOTION: Director Sipperley made a motion to appoint Director Johnson as Vice President

SECOND: McManus

AYES: All Present

- E. Discussion/action to give permission for the placement of a memorial plaque at Eproson Park.

MOTION: Director Sipperley made a motion to allow GM Trott to approve the placement of the plaque (not to exceed 6"x 8") on an Eproson Park bench with the stipulation that the requestors will be responsible for the legwork and the associated preparation/installation costs.

SECOND: Mannix

AMENDED MOTION: Director Sipperley revised the above motion to also include cost of maintenance for the plaque.

SECOND: Mannix

AYES: Three

NOES: Two

REPORTS:

President & Board Member Report

- Director Knudson thanked staff and volunteers for their work on the new play structure.

Park & Recreation/Citizen Oversight Committee and Operations Report

- The park committee discussed the recent installation of the play structure and the few minor details needing to be addressed before it can be opened to the public.

Water/Sewer Committee and Operations Report

- The Water/Sewer committee discussed possible new locations for Well #3.
- Perry reported that Well #1 produced approximately 939,000 gallons during the month.
- A pump will be set by approximately the middle of next week to enable a pump test for Well #2.

Fire Committee and Fire Chief Report

- Fire Chief McNeal reported that the fire prop at Vantage Point is underway.
- Curbside pickup will begin the last week of July.

Finance/Admin Committee Report

- The committee discussed the water revenue shortfall created by the drought, sale of surplus properties, a possible board policy addressing taking positions on proposed legislation, and the board workshop.

General Manager Report

- Seven Applications will be submitted for the Resiliency HUD Grant associated with the Rim Fire. The applications are due on Friday, July 10.
- There are several upcoming webinars available for board members to attend – Board Member & District Liability (8/12/15) and Understanding the Brown Act Webinar (8/20/15).

BOARD WORKSHOP:

Discussion/action regarding review and potential revisions of District Policy Manual, Division 5000, "Board Meetings".

MOTION: Sipperley moved to make changes as discussed to policy numbers 5010, 5020, 5030, 5040, 5060 and 5070.

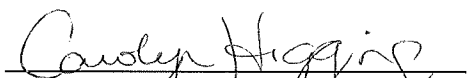
SECOND: Johnson

AYES: All Present

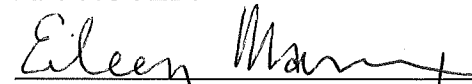
ADJOURNMENT:

The meeting was adjourned at 11:59 a.m.

Respectfully submitted,


Carolyn Higgins, Board Secretary

APPROVED:


Eileen Mannix, President