

TWAIN HARTE COMMUNITY SERVICES DISTRICT
Board of Directors Regular Meeting
October 11, 2012

DIRECTORS PRESENT: Packy Maxwell, Richard Knudson, Jim Johnson, Gary Sipperley, Wes Jordan

DIRECTORS ABSENT: None

ADMINISTRATIVE STAFF PRESENT: General Manager Moody, Board Secretary Lawton,
Operations Manager Perry, Fire Chief McNeal

This meeting is recorded.

AUDIENCE: Mark Slater, Daniel Bang-Knudson & friend

CALL TO ORDER: President Maxwell called the meeting to order at 9:00 am.

PUBLIC COMMENT ON NON-AGENDIZED ITEMS:

- President Maxwell read a letter sent to him from the Special District Leadership Foundation commending GM Moody for having participated in and becoming certified as a Special District Administrator. GM Moody was congratulated for this accomplishment.
- Badge pinning of new Intern Daniel Bang-Knudson
- Board discussed and agreed to hold November committee meetings on October 30 to allow enough time for staff to prepare packets between committee meetings and board meeting.

COMMUNICATIONS:

- A. Letter regarding incident at bridge at the Park.
- Duly noted by Board.

CONSENT AGENDA:

- A. Approval of financial statements through September 30, 2012.
B. Approval of the minutes of the Regular Meeting of September 13, 2012.

MOTION: Johnson; ***SECOND:*** Jordan; ***AYES:*** All

OLD BUSINESS: None

NEW BUSINESS:

- A. Discussion/action to approve emergency expenditure of \$3400 from reserve funding and amend the budget for installation of new A/C condenser at Community Center/ American Legion Hall.
MOTION: Johnson; ***SECOND:*** Knudson; ***AYES:*** All
- B. Discussion/action to approve expenditure of \$5500 from reserve funding and amend the budget for construction of the porch at Community Center/American Legion Hall.
MOTION: Knudson; ***SECOND:*** Jordan; ***AYES:*** All
- GM Moody to send letter to Bellumori's that donation funds have finally been utilized to complete porch at American Legion/Community Center.

- C. Discussion/approval of revisions to holiday donation letter.
MOTION: Johnson; **SECOND:** Sipperley; **AYES:** All
- D. Discussion/signoff on annual Board review of Policy #1015, Identity Theft Prevention Program.
• **Revisions will be made to some language in policy. Directors signed off on policy for 2012.**
- E. Discussion/action regarding approval of the first reading of Policy #3040, Expense Authorization and Purchasing, amended to include non-construction bid policy.
MOTION: Johnson; **SECOND:** Sipperley; **AYES:** All
- F. Discussion/action to declare light posts and lights at the tennis courts surplus property.
MOTION: Jordan; **SECOND:** Sipperley; **AYES:** All

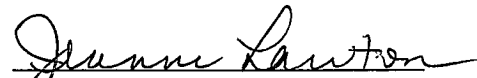
REPORTS:

- Director Sipperley attended SWRCB public hearing regarding Pinecrest Lake level elevation. GM Moody will prepare a letter for the Board's signature to go on record as being opposed to increasing the lake level for recreational/fireboat purposes to the detriment of Twain Harte residents.
- Park & Rec. – Extension of driveway connecting dance floor at the Park has begun and will be completed this week.
- Fire – Board had no objections to the two-tone (black and red) color scheme proposed by Chief McNeal for the new fire apparatus.
- GM Moody relayed topics discussed at staff meeting held last week, including interest by staff to volunteer to clean-up the town trail and the chili cook-off, (planned for Nov. 9), which will include the staff stuffing 4000 envelopes with the annual holiday donation letter.

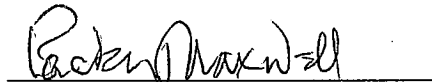
Adjournment

The Regular Meeting was adjourned at 11:15 am.

Respectfully submitted,


Jeanne Lawton, Board Secretary

APPROVED:


Packy Maxwell, President