

**TWAIN HARTE COMMUNITY SERVICES DISTRICT
Admin/Policy Committee Meeting**

Chairman: *Jim Johnson*

Co-Chair: *Gordon Molloy*

August 3, 2010 12:30 p.m.

**THCSD Conference Room
22933 Twain Harte Drive, Twain Harte**

AGENDA

- 1. Review of amended Policy 2010, Employee Compensation, Hours of Work and Overtime, for second reading at Board Meeting.
a. Review/amend Section 2010.23.**
- 2. Review of Policy 2161, Whistleblowers Policy, for second reading at Board Meeting.**
- 3. Review Policy 2120 District Cellular Telephones and samples of other entities' policies.**
- 4. Review job descriptions for Fire Engineer and Fire Captain to bring into conformity with structure of existing job descriptions in the Policy Manual, in preparation for first readings at next Board Meeting.**
- 5. Review/amend Policy #2030 Holidays, Section 2030.80.**
- 6. Review Vendor Agreement**
- 7. Adjourn.**